



Sample Evaluation Form

Section 1: Qualitative questions allowing the individual to say what they want in their own words

- 1) Was an appropriate **amount of material** covered during the activity? If not, was too *much* material covered or too *little*?

Section 2: Quantitative questions

Example 1

- 1) To what extent do you expect this activity will make a **difference** in the way you do your job?

1	2	3	4	5
No				Tremendous
Difference				Difference

Example 2

- 1) Please indicate your impressions of the items listed below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The activity met my expectations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. I will be able to apply the knowledge learned.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. The content was organised and easy to follow.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. The materials distributed were pertinent and useful.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>